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2003 APPROVED
WORK PLAN AND MEETING SCHEDULE
for the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE

Membership

The Information Technology Oversight Committee was created by Laws 1999, Chapter 16. The committee members are:

Rep. Debbie A. Rodella, Chair
Sen. Bernadette M. Sanchez, Vice Chair
Rep. Janice E. Arnold-Jones
Sen. Mark Boitano

Sen. Linda M. Lopez
Rep. Rory J. Ogle
Sen. William H. Payne
Rep. Luciano "Lucky" Varela

Advisory Members:

Sen. Rod Adair
Rep. Ted Hobbs

Sen. Steve Komadina
Rep. Jeannette O. Wallace

Proposed Work Plan

During the 2003 interim, the Information Technology Oversight Committee will:

(1) monitor the work of the Information Technology Commission and the Information Technology Management Office, including reviewing the commission's rules setting out the policies, standards, procedures and guidelines for information architecture and development projects and the annual update of the state strategic plan;

(2) oversee the implementation of the Information Technology Management Act, review the work of the Judicial Information Systems Council and division and oversee any other state-funded systems, including the integrated legislative information system;

(3) meet on a regular basis to receive and evaluate periodic reports from the Information Technology Commission and Information Technology Management Office;

(4) perform such other related duties as assigned by the Legislative Council;

(5) take testimony regarding the amount of money paid by the state of New Mexico for information technology services provided by private vendors; and

(6) take testimony regarding information technology innovations currently employed in public education.

Proposed Meeting Schedule and Budget:

One-day meeting in Santa Fe (June 17)	\$1,437.92
One-day meeting in Socorro (July 24)	1,698.56
One-day meeting in Albuquerque (August 21)	1,268.00
One-day meeting in Los Alamos (September 19)	1,604.96
One-day meeting in Santa Fe (October 27)	1,437.92
One-day meeting in Santa Fe (November 20)	1,437.92
Total	\$8,885.28*

* This amount does not include the \$5,074.08 budget required for advisory member travel and per diem.

TENTATIVE AGENDA
for the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE

June 17, 2003
Room 317, State Capitol

Tuesday, June 17

- 1:30 p.m. CALL TO ORDER

- 1:35 p.m. REPORT BY STATE CHIEF INFORMATION OFFICER
 —Moirá Gerety, Chief Information Officer

- 2:30 p.m. REPORT BY CHAIR OF THE INFORMATION TECHNOLOGY
 COMMISSION
 —Moirá Gerety, Chair of the Information Technology Commission

- 3:30 p.m. WORK PLAN AND MEETING SCHEDULE DEVELOPMENT
 —Ralph Vincent, Committee Staff, Legislative Council Service

- 4:00 p.m. ADJOURNMENT

Revised: July 23, 2003

TENTATIVE AGENDA
for the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE

July 24, 2003
Galena Room, Macey Center, New Mexico Institute of Mining and Technology
Socorro

- | | |
|------------|---|
| 10:00 a.m. | CALL TO ORDER
—Representative Debbie A. Rodella, Chair |
| 10:05 a.m. | WELCOME — OVERVIEW OF PROGRAMS AT THE UNIVERSITY
—Dr. Peter Gerity, Vice President/Academic Affairs |
| 11:00 a.m. | REPORT ON INTERNET SECURITY RESEARCH PROGRAM
—Dr. Peter Gerity, Vice President/Academic Affairs |
| 12:00 noon | LUNCH |
| 1:15 p.m. | REPORT BY STATE CHIEF INFORMATION OFFICER
—Moirá Gerety, Chief Information Officer |
| 1:45 p.m. | REPORT BY CHAIR OF THE INFORMATION TECHNOLOGY
COMMISSION
—Moirá Gerety, Chief Information Officer |
| 2:15 p.m. | REPORT ON THE STATEWIDE STRATEGIC SECURITY ASSESSMENT
PROJECT
—Joel Matek, Project Manager, Productive Data Solutions, Inc. |
| 3:00 p.m. | ADJOURNMENT |

**TENTATIVE AGENDA
for the
THIRD MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**August 21, 2003
Wells Fargo Auditorium
National Hispanic Cultural Center
1701 4th Street SW
Albuquerque**

Thursday, August 21

- | | |
|------------|--|
| 9:30 a.m. | CALL TO ORDER
—Representative Debbie A. Rodella, Chair, Information Technology Oversight Committee |
| 9:45 a.m. | STATUS REPORT REGARDING COMPLIANCE WITH THE
FEDERAL HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT (HIPAA)
—Moirra Gerety, Chief Information Officer
—Mario Gonzales, HIPAA Project Manager
—Members of the HIPAA Steering Committee |
| 12:30 p.m. | LUNCH |
| 1:30 p.m. | REPORT ON THE STATEWIDE STRATEGIC SECURITY
ASSESSMENT PROJECT
—Dr. Stephen Easley, Deputy Chief Information Officer, Office of the
Chief Information Officer |
| 3:00 p.m. | REPORT FROM THE CHIEF INFORMATION OFFICER
—Moirra Gerety, Chief Information Officer |
| 3:30 p.m. | REPORT FROM THE INFORMATION TECHNOLOGY COMMISSION
—Moirra Gerety, Chief Information Officer |
| 4:00 p.m. | COMMITTEE MEMBERS' COMMENTS REGARDING A PROPOSED
RULE FOR INTERNET, INTRANET, EMAIL AND DIGITAL
NETWORK USAGE
—A copy of the proposed rule is in committee members' files |
| 4:30 p.m. | ADJOURN |

TENTATIVE AGENDA

**for the
FOURTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**September 19, 2003
Los Alamos Research Park (The Motorola Building)
4200 West Jemez Road
Los Alamos, New Mexico**

Friday, September 19

- 10:00 a.m. CALL TO ORDER
 —Representative Debbie Rodella, Chair
- 10:10 a.m. WELCOME FROM LOS ALAMOS NATIONAL LABORATORY
 (LANL)
 —Richard Marquez, Assistant Director for Administration, LANL
- 10:15 a.m. REPORT REGARDING PROCUREMENT OF HIPAA CONTRACTS
 —Ralph Vincent
 —Terry Davenport, Purchasing Division, General Services Department
- 11:00 a.m. STATUS REPORT REGARDING THE "WIRING NEW MEXICO"
 PROJECT — TESTIMONY REGARDING THE RURAL EXTENSION FUND
 —Dr. Stephen Easley, Deputy CIO
 —Daniel Sanchez, Director, Communications Division of the General Services
 Department
 —Mike Ripperger, Telecommunications Bureau Chief, Public Regulation
 Commission
- 12:00 noon LUNCH
- 1:00 p.m. REPORT REGARDING INFORMATION TECHNOLOGY SECURITY
 MEASURES EMPLOYED BY LANL
 —Raymond Neff, CIO, LANL
- 1:30 p.m. REPORT REGARDING TRAINING PROVIDED TO NEW
 EMPLOYEES ON SECURITY REQUIREMENTS AT LANL
 —Raymond Neff, CIO, LANL

- 2:00 p.m. REPORT FROM THE CRIMINAL JUSTICE INFORMATION
MANAGEMENT TEAM (CJIMT)
—Elisa Storie, Co-Chair of the CJIMT and CIO for the Corrections Department
—Debra Goeller, Co-Chair of the CJIMT and CIO for the Judiciary
—Steve Johnson, Project Manager for the CJIMT
- 2:45 p.m. REPORT FROM THE CHIEF INFORMATION OFFICER
—Moirra Gerety, Chief Information Officer
- 3:15 p.m. REPORT FROM THE INFORMATION TECHNOLOGY COMMISSION
—Moirra Gerety, Chair, Information Technology Commission
- 3:45 p.m. COMMITTEE MEMBERS' COMMENTS REGARDING A PROPOSED
RULE FOR INTERNET, INTRANET, EMAIL AND DIGITAL NETWORK
USAGE
—A copy of the proposed rule is in the committee members' files
- 4:30 p.m. ADJOURN

Revised: October 22, 2003

TENTATIVE AGENDA
for the
FIFTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE

October 23, 2003
Room 321, State Capitol
Santa Fe

Thursday, October 23

- 10:00 a.m. CALL TO ORDER
—Representative Debbie A. Rodella, Chair,
Information Technology Oversight Committee
- 10:15 a.m. DEMONSTRATION OF THE CRIMINAL JUSTICE INFORMATION
MANAGEMENT TEAM (CJIMT) WEB SITE
—Elisa Storie, Co-Chair of the CJIMT and CIO for the Corrections
Department
—Debra Goeller, Co-Chair of the CJIMT and CIO for the Judiciary
—Steve Johnson, Project Manager for the CJIMT
- 11:00 a.m. DEMONSTRATION OF THE COMPUTER AIDED DISPATCH
SYSTEM USED BY THE NEW MEXICO STATE POLICE
—Major Randall Bertram, Special Operations Bureau, New Mexico
State Police
—Sergeant Clark Tompsett, Communications Coordinator for the Law
Enforcement Program, New Mexico State Police
—Veronica Garcia, Information Technology Program of the Applications
Support Bureau, Department of Public Safety
- 11:45 a.m. FOLLOW-UP REPORT REGARDING THE RURAL EXTENSION
FUND
—Charlie Marquez, Lobbyist, Qwest
—Dr. Stephen Easley, Deputy CIO
—Daniel Sanchez, General Services Department
- 12:30 p.m. LUNCH
- 2:00 p.m. REPORT FROM THE CHIEF INFORMATION OFFICER
—Moirra Gerety, Chief Information Officer

- 2:30 p.m. REPORT FROM THE INFORMATION TECHNOLOGY
COMMISSION
—Moirá Gerety, Chair, Information Technology Commission
- 3:00 p.m. REPORT REGARDING THE FY 2005 BUDGET REQUEST FOR THE
OFFICE OF THE CHIEF INFORMATION OFFICER
—Ed Paz, Senior IT Performance Auditor, Legislative Finance Committee
—Greg Geisler, Senior Fiscal Analyst, Legislative Finance Committee
- 3:15 p.m. REPORT REGARDING INFORMATION TECHNOLOGY ISSUES IN
PUBLIC SCHOOLS
—Michelle Lewis, Technology Fund Coordinator, State Department of Public
Education
—Sharon Dogruel, Program Manager for Curriculum, Instruction and Learning
Technologies, State Department of Public Education
- 4:30 p.m. ADJOURN

Revised: November 17, 2003

**TENTATIVE AGENDA
for the
SIXTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**November 19, 2003
Room 311, State Capitol
Santa Fe**

Wednesday, November 19

- | | |
|------------|---|
| 10:00 a.m. | CALL TO ORDER
—Representative Debbie A. Rodella, Chair |
| 10:10 a.m. | REPORT FROM THE LEGISLATIVE INFORMATION SYSTEM USER GROUP
—Lenore Naranjo, Deputy Chief Clerk of the Senate and Chair of the
Legislative Information System User Group
—Paula Tackett, Director, Legislative Council Service
—Raul Burciaga, Staff Attorney, Legislative Council Service |
| 11:00 a.m. | REPORT FROM THE COMMISSION ON HIGHER EDUCATION
REGARDING IT FUNDING REQUESTS
—Miguel Hidalgo, Executive Director, Commission on Higher Education |
| 11:45 a.m. | REPORT REGARDING THE JOINT ADMINISTRATIVE SOFTWARE
INITIATIVE
—Sigfredo Maestas, President, Northern New Mexico Community College
—Steve McLeary, Chief Financial Officer, New Mexico Junior College
—Randy Grisham, Chief Financial Officer, Santa Fe Community College
—Randall Poppe, Chief Information Officer, Santa Fe Community College |
| 12:30 p.m. | LUNCH |
| 2:00 p.m. | REPORT FROM THE CHIEF INFORMATION OFFICER
—Moir Gerety, State CIO |
| 2:45 p.m. | REPORT FROM THE INFORMATION TECHNOLOGY
COMMISSION — REPORT REGARDING REVIEW OF IT SPECIAL
APPROPRIATION REQUESTS — REPORT FROM THE IT PROJECT
OVERSIGHT SUBCOMMITTEE
—Moir Gerety, State CIO
—Mark Duran, Information Technology Commissioner
—Ron Margolis, Information Technology Commissioner |

4:00 p.m.

REPORT REGARDING IT FUNDING REQUESTS FOR THE
JUDICIARY

—Debra Goeller, CIO for the Judiciary

—Gina Maestas

4:30 p.m.

ADJOURN

Revised: December 11, 2003

**TENTATIVE AGENDA
for the
SEVENTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**December 12, 2003
State Capitol, Room 309
Santa Fe**

Friday, December 12

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|------------|---|
| 10:00 a.m. | CALL TO ORDER
—Representative Debbie A. Rodella, Chair |
| 10:10 a.m. | REPORT REGARDING IT FUNDING REQUESTS FOR THE JUDICIARY
—Debra Goeller, CIO for the Judiciary |
| 10:45 a.m. | REPORT REGARDING IT FUNDING REQUESTS FOR THE DEPARTMENT OF PUBLIC SAFETY
—Veronica Chavez-Neuman, CIO for the Department of Public Safety
—Deputy Chief Forrest Smith, New Mexico State Police
—Major Randy Bertram, New Mexico State Police
—Sergeant Clark Thompsett, New Mexico State Police |
| 11:30 a.m. | STATUS REPORT REGARDING IMPLEMENTATION OF A NEW INFORMATION SYSTEM BY THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION
—Terry Slattery, Executive Director, Public Employees Retirement Association |
| 12:00 noon | STATUS REPORT REGARDING IMPLEMENTATION OF A NEW INFORMATION SYSTEM BY THE EDUCATIONAL RETIREMENT BOARD
—Bruce Kingsolver, Project Manager, Educational Retirement Board |
| 12:30 p.m. | REPORT FROM THE TAXATION AND REVENUE DEPARTMENT REGARDING AN AUDIT OF IT CONTRACTS
—Secretary Jan Goodwin, Taxation and Revenue Department |
| 1:00 p.m. | LUNCH |

- 2:00 p.m. REPORT FROM THE IT COMMISSION REGARDING IT FUNDING
REQUESTS SUBMITTED BY EXECUTIVE AGENCIES
—Moirra Gerety, Chair, IT Commission
- 3:00 p.m. REPORT FROM THE CIO
—Moirra Gerety, State CIO
- 3:30 p.m. CONSIDERATION OF LEGISLATIVE PROPOSALS
(See memorandum in members' files)
- 4:00 p.m. ADJOURN

**MINUTES
of the
FIRST MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**June 17, 2003
Santa Fe**

The first meeting of the Information Technology Oversight Committee was called to order by Representative Debbie A. Rodella, chair, on June 17, 2003 at 1:30 p.m. in Room 317, State Capitol.

PRESENT

Rep. Debbie A. Rodella, Chair
Sen. Bernadette M. Sanchez, Vice Chair
Rep. Janice E. Arnold-Jones
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

ABSENT

Sen. Mark Boitano
Sen. Linda M. Lopez
Sen. William H. Payne

Advisory Members

Sen. Rod Adair
Rep. Ted Hobbs
Sen. Steve Komadina

Rep. Jeannette O. Wallace

Staff

Ralph Vincent

Representative Rodella called the meeting to order.

Report from the State Chief Information Officer

Maira Gerety, chief information officer for the state of New Mexico, described for the committee the progress her office has made since January, her responsibilities and her plan for improving information technology services in New Mexico.

Report from the Information Technology Commission

Ms. Gerety, speaking as chair of the Information Technology Commission, presented the committee with a report summarizing the mission, composition, duties, subcommittees, policies, standards, planning guidelines, strategic plan and new responsibilities of the commission.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to the committee members.

Development of Committee Work Plan, Meeting Schedule and Budget

The committee crafted a work plan, meeting schedule and budget for consideration by the New Mexico Legislative Council.

The meeting was adjourned at 4:00 p.m.

**MINUTES
of the
SECOND MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**July 24, 2003
Galena Room, Macey Center
New Mexico Tech
Socorro**

The second meeting of the Information Technology Oversight Committee was called to order by Representative Debbie A. Rodella, chair, on July 24, 2003 at 10:15 a.m. in the Galena Room of the Macey Center at New Mexico Tech in Socorro.

PRESENT

Rep. Debbie A. Rodella, Chair
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

ABSENT

Sen. Bernadette M. Sanchez, Vice Chair
Rep. Janice E. Arnold-Jones
Sen. Mark Boitano
Sen. Linda M. Lopez
Sen. William H. Payne

Advisory Members

Sen. Rod Adair
Rep. Ted Hobbs

Sen. Steve Komadina
Rep. Jeannette O. Wallace

Staff

Tony Ortiz
Alicia Collins

Guests

The guest list is in the original meeting file.

OVERVIEW OF PROGRAMS AT THE UNIVERSITY

Dr. Peter Gerity, vice president of academic affairs for New Mexico Tech, provided the committee with an overview of the university's mission and student population. Additionally, Dr. Gerity provided the committee with an overview of information technology and homeland security programs offered at or that involve New Mexico Tech. Those programs include the anti-terrorist assistance program, the pipeline security program and the energetic materials research and testing center.

Dr. Gerity also alluded to programs offered by New Mexico Tech that do not directly involve homeland security or information technology, including the petroleum recovery research center and the bureau of geology and mineral resources.

REPORT ON THE INSTITUTE FOR COMPLEX ADDITIVE SYSTEMS ANALYSIS

PROGRAM

Dr. Peter Gerity, director of the Institute for Complex Additive Systems Analysis (ICASA) program, presented the committee with testimony regarding the ICASA program. Dr. Gerity briefed the committee on the education, training and research components of the ICASA program. He stated that program enrollment is growing and made a pitch for continued legislative support of the program.

REPORT BY STATE CHIEF INFORMATION OFFICER

Moirá Gerety, chief information officer (CIO), provided the committee with an update on various projects that are being administered by the Office of the CIO, including development of an enterprise model for state government and information technology. Ms. Gerety advised the committee that nine cabinet agencies now have CIOs. Ms. Gerety also provided the committee with updates on HIPAA, MAGnet, development of a strategic security assessment, oversight of information technology contracts and staffing levels for the Office of the CIO.

REPORT BY CHAIR OF THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety, speaking as the chair of the Information Technology Commission, presented the committee with an overview of steps being taken by the commission to implement the information technology strategic plan. She focused on the use of enterprise models for information technology, planned cost reductions, providing support for economic development and implementation of changes to the Information Technology Management Act.

Ms. Gerety and committee members then discussed a proposed internet, intranet, email and digital network usage rule that is being developed by the commission. An issue was raised as to whether the commission is required to hold public hearings before the policy is implemented. Committee members also expressed concern regarding who, if anyone, has authority over the state's network.

Finally, Ms. Gerety provided the committee with an update on the reorganization of subcommittees for the Information Technology Commission. The subcommittees will study strategic planning, resource management, project oversight, architecture, performance and process.

For additional information regarding the aforementioned presentations, see staff notes and copies of materials distributed to the committee members.

The committee adjourned at 3:05 p.m.

**MINUTES
of the
THIRD MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**August 21, 2003
Albuquerque**

The Information Technology Oversight Committee convened as a subcommittee on August 21, 2003 at 10:02 a.m. in the Wells Fargo Auditorium of the National Hispanic Cultural Center in Albuquerque. Representative Luciano "Lucky" Varela, Representative Rory J. Ogle and Representative Ted Hobbs were present.

The third meeting of the Information Technology Oversight Committee was called to order by Representative Debbie A. Rodella, chair, on August 21, 2003 at 10:09 a.m. in the Wells Fargo Auditorium of the National Hispanic Cultural Center in Albuquerque.

PRESENT

Rep. Debbie A. Rodella, Chair
Rep. Janice E. Arnold-Jones
Sen. Mark Boitano
Sen. Linda M. Lopez
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

ABSENT

Sen. William H. Payne

Advisory Members

Rep. Ted Hobbs
Sen. Steve Komadina

Sen. Rod Adair
Rep. Jeannette O. Wallace

Staff

Ralph Vincent
Alicia Collins

Guests

The guest list is in the original meeting file.

STATUS REPORT REGARDING COMPLIANCE WITH THE FEDERAL HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Moira Gerety, state chief information officer (CIO), introduced all of the HIPAA team members from various agencies who were present for the meeting.

Mario Gonzalez, project director, explained to the committee the HIPAA project organization and the four agency teams, which are the Children, Youth and Families Department, the New Mexico Retiree Health Care Authority (NMRHCA), the Department of

Health (DOH) and the Human Services Department (HSD). Mr. Gonzalez also spoke about the key accomplishments of the project. Mr. Gonzalez then introduced the CIOs of various state agencies to advise the committee of the status of their respective agencies.

Renee Martinez, DOH, CIO, presented to the committee the status of DOH on the HIPAA project. Ms. Martinez stated that contingency plans have been identified and business process changes have begun.

Conny Maki, HSD, CIO, presented to the committee that status of the HSD on the HIPAA project. Ms. Maki told the committee that HSD's number one goal is to make payments to providers. Ms. Maki advised the committee members that the critical companion guides are completed and providers can now begin testing them.

Louis Abeyta, NMRHCA, CIO, advised the committee that NMRHCA will be compliant by October 16, 2003. Mr. Abeyta also advised the committee that the authority is still waiting on some companion guides from vendors to continue testing.

Finally, Mr. Gonzalez provided testimony to the committee on the specific issues of the HIPAA project. He spoke briefly on BizTalk and maintenance of translator. He also provided information on vendors the state is using for the HIPAA project.

REPORT ON STATEWIDE STRATEGIC SECURITY ASSESSMENT PROJECT

Dr. Stephen Easley, deputy CIO and chief information technology security officer, provided the committee with an overview of the project goals and the current state of information technology (IT) security in New Mexico.

Joel Matek, information technology security assessment project manager, explained to the committee where New Mexico needs to be in relation to IT security. Mr. Matek also gave a brief report to the committee on what needs to be done and how the state can accomplish it.

REPORT BY STATE CHIEF INFORMATION OFFICER

Ms. Gerety provided the committee with an update on the activities of various projects in the CIO office, including the enterprise model for IT. Ms. Gerety advised the committee that the focus this month for agency CIOs is completion of IT plans. The IT managers' meetings have begun and cabinet agency CIOs' meetings, as well as the project manager meetings, are currently on hold. Ms. Gerety also presented the committee with information on several projects, including ERP, email consolidation and C3 project requests. Ms. Gerety also advised the committee of a summary of procurement activity.

REPORT BY CHAIR OF THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety, speaking as chair of the Information Technology Commission, presented the committee with a report summarizing the implementation of the strategic plan. Ms. Gerety went on to provide the committee with information on the commission's policy, standards and project funding approvals.

COMMITTEE MEMBERS' COMMENTS REGARDING A PROPOSED RULE FOR INTERNET, INTRANET, EMAIL AND DIGITAL NETWORK USAGE

The committee members expressed concern about Section 7.9.6 of the rule, which pertains to the definition of staff. Dr. Easley advised the committee that there is a more recent version of the rule in which Section 7.9.6 has been removed. The committee members decided to table this issue until the next meeting when they have a current copy of the rule available to them. Ms. Gerety agreed to extend the public comment period to accommodate the committee.

COMMITTEE BUSINESS

The October meeting date was changed from October 27, 2003 to October 23, 2003. The November meeting was changed from November 20, 2003 to November 19, 2003. Both the October and November meetings will be held in Santa Fe and will convene at 10:00 a.m.

Representative Rodella requested that staff prepare a report of the contracts involved in the HIPAA project and, in particular, the 13 contracts with POD Associates that were executed without a competitive proposal process.

Representative Ogle recommended that in the future, the CIO's office utilize the services of New Mexico Tech to conduct "White Hat" attacks to assess the security concerns for the state.

Representative Rodella made several suggestions for the September meeting agenda: 1) report on HIPAA contracts; 2) rural extension fund; 3) Los Alamos National Laboratory security requirements; 4) report from CJIMT; and 5) internet usage policy.

ON-LINE TIME SHEET PRESENTATION

Dorenda Morse, HSD automated time sheet system project manager, gave the committee a demonstration of how the system works. She also explained to the committee the benefits to agencies that use the system.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to the committee members.

The meeting was adjourned at 3:50 p.m.

Revised: September 15, 2003

**MINUTES
of the
FOURTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**September 19, 2003
Los Alamos Research Park
Los Alamos**

The Information Technology Oversight Committee convened as a subcommittee on September 19, 2003 at 10:13 a.m. in the Motorola Building in the Los Alamos Research Park in Los Alamos. Representative Debbie A. Rodella, chair, Representative Luciano "Lucky" Varela and Representative Rory J. Ogle were present.

The fourth meeting of the Information Technology Oversight Committee was called to order by Representative Debbie A. Rodella, chair, on September 19, 2003 at 10:50 a.m. in the Motorola Building in the Los Alamos Research Park in Los Alamos.

PRESENT

Rep. Debbie A. Rodella, Chair
Rep. Janice E. Arnold-Jones
Sen. Linda M. Lopez
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

ABSENT

Sen. Richard C. Martinez, Vice Chair
Sen. Mark Boitano
Sen. William H. Payne

Advisory Members

Sen. Rod Adair

Rep. Ted Hobbs
Sen. Steve Komadina
Rep. Jeannette O. Wallace

Staff

Ralph Vincent
Alicia Collins

Guests

The guest list is in the original meeting file.

WELCOME FROM LOS ALAMOS NATIONAL LABORATORY (LANL)

Richard Marquez, assistant director for administration, LANL, welcomed the committee to Los Alamos. Mr. Marquez stated that he is pleased that the committee is back in Los Alamos after three years. Mr. Marquez then proceeded to make summary remarks regarding information technology initiatives at LANL.

REPORT REGARDING PROCUREMENT OF HIPAA CONTRACTS

Ralph Vincent described the documents in members' folders and who produced them. Ed Paz and Manu Patel from the Legislative Finance Committee compiled the spreadsheet regarding Department of Health HIPAA contracts.

Terry Davenport, Purchasing Division, General Services Department (GSD), explained the goals of the Purchasing Division. Mr. Davenport also provided committee members with an explanation of information technology services price agreements. Mr. Davenport then responded to committee members' questions and concerns regarding the state procurement process.

STATUS REPORT REGARDING THE "WIRING NEW MEXICO" PROJECT — TESTIMONY REGARDING THE RURAL EXTENSION FUND

Dr. Stephen Easley, deputy chief information officer, LANL, explained that the Qwest Rural Extension Fund (REF) has \$12.8 million in it, which has been accumulating for 15 years. Dr. Easley also stated that Qwest claims there is no money in the REF. Qwest contributes \$2 million a year and, if the money is not used, it is returned to Qwest. Dr. Easley advised the committee that he has some projects that he would like to fund with the REF. He also mentioned that all of the money in the fund was contributed by New Mexico citizens and government.

Daniel Sanchez, director, Communications Division, GSD, advised the committee that there are rural extension programs (the digital microwave project and MagNet) operated by GSD that REF money could be used for.

Mike Ripperger, telecommunications bureau chief, Public Regulation Commission (PRC), presented the committee with the history of Qwest's REF, how the fund works and the status of PRC hearings.

REPORT REGARDING INFORMATION TECHNOLOGY SECURITY MEASURES EMPLOYED BY LANL

Raymond Neff, chief information officer, LANL, provided the committee with information about his background before becoming chief information officer for LANL. Mr. Neff went on to describe the four major threat categories: sophisticated hacker, insider (accidental and malicious), unsophisticated hacker and foreign intelligence service. Mr. Neff also explained the LANL network infrastructure and cyber security program, which has been in existence since 1999.

REPORT REGARDING TRAINING PROVIDED TO NEW EMPLOYEES ON SECURITY REQUIREMENTS AT LANL

Mr. Neff next provided committee members with an explanation of the training that all LANL employees are required to complete. Mr. Neff also provided an example of an online cyber security training course. Mr. Neff stated that he is willing to provide unclassified information to the committee to assist the state in forming a cyber security training program.

COMMITTEE MEMBERS' COMMENTS REGARDING A PROPOSED RULE FOR INTERNET, INTRANET, EMAIL AND DIGITAL NETWORK USAGE

Committee members discussed the process of implementing the proposed internet rule. Members expressed some concerns about the investigation process, including who conducts an investigation and how employees are notified that they are under investigation. Dr. Easley was available during the discussion to address these concerns. Moira Gerety was also present and took notes on members' suggestions to bring back to the Information Technology Commission (ITC).

REPORT FROM THE CRIMINAL JUSTICE INFORMATION MANAGEMENT TEAM (CJIMT)

Debra Goeller, co-chair of the CJIMT and chief information officer for the judiciary, and Steve Johnson, project manager for the CJIMT, explained the mission of the CJIMT project. Ms. Goeller stated that the web site is expected to "go-live" on September 30, 2003. Mr. Johnson explained that although the CJIMT project has been funded in the past through grants and federal funds, a state funding request for FY05 has been submitted. Mr. Johnson agreed to the request of Representative Rodella to attend a future committee meeting and provide a live demonstration of the New Mexico Justice web site.

REPORT BY STATE CHIEF INFORMATION OFFICER

Moira Gerety, state chief information officer (CIO), provided the committee with an update on the activities of various projects in the Office of the CIO, including the enterprise model for information technology. Ms. Gerety also provided the committee with a brief update on HIPAA compliance. Ms. Gerety stated that there was a recent meeting with representatives from CMS and they liked what has been done and will not receive any sanctions. Ms. Gerety also provided the committee with a summary of procurement activity and stated that she is working on compiling a monthly report to the committee regarding all information technology purchases that go through the Office of the CIO.

REPORT BY CHAIR OF THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety, speaking as chair of the ITC, presented the committee with a report summarizing the implementation of a strategic plan. Ms. Gerety went on to provide the committee with information on cost reduction of government operations as well as information technology operations. Ms. Gerety also presented the committee with the ITC proposed organizational structure. The intention of the proposed structure is to maximize the impact of the strategic initiatives.

COMMITTEE BUSINESS

Representative Rodella and other members of the committee made several suggestions for the October meeting agenda: 1) have Qwest present its position on the REF; 2) have a presentation from the State Homeland Security Office on cyber security; 3) have the CJIMT give a live demo after its web site is up and running; 4) have the Department of Public Safety demonstrate its mobile data system; 5) have a presentation regarding the Statewide Accountability Act — where is the state with regard to education; and 6) have a presentation

regarding the information technology plan for higher education and K-12.

Approval of minutes from the third meeting was postponed until the next meeting due to a quorum not being present.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to committee members.

The meeting was adjourned at 4:25 p.m.

**MINUTES
of the
FIFTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**October 23, 2003
Santa Fe**

The fifth meeting of the Information Technology Oversight Committee was called to order by Representative Debbie A. Rodella, chair, on October 23, 2003 at 10:13 a.m. in Room 321 of the State Capitol in Santa Fe.

PRESENT

Rep. Debbie A. Rodella, Chair
Sen. Richard C. Martinez, Vice Chair
Rep. Janice E. Arnold-Jones
Rep. Luciano "Lucky" Varela

ABSENT

Sen. Mark Boitano
Sen. Linda M. Lopez
Rep. Rory J. Ogle
Sen. William H. Payne

Advisory Members

Rep. Ted Hobbs
Rep. Jeannette O. Wallace

Sen. Rod Adair
Sen. Steve Komadina

Staff

Ralph Vincent
Alicia Collins

Guests

The guest list is in the original meeting file.

DEMONSTRATION OF THE CRIMINAL JUSTICE INFORMATION MANAGEMENT TEAM (CJIMT) WEB SITE

Elisa Sorie, co-chair of the CJIMT, explained the mission of the CJIMT project and introduced other team members. Steve Johnson, project manager for the CJIMT, then explained the project and its key accomplishments. He also discussed future projects. Ms. Sorie and Mr. Johnson then provided the committee with a live demonstration of the New Mexico Justice web site. Debra Goeller, co-chair of the CJIMT and CIO for the judiciary, explained that the CJIMT project had been funded through grants and federal funds and spoke briefly about the development of the web site.

DEMONSTRATION OF THE COMPUTER-AIDED DISPATCH SYSTEM USED BY THE NEW MEXICO STATE POLICE

Major Randall Bertram, Special Operations Bureau, New Mexico State Police, gave a brief overview of the equipment he would be demonstrating for the committee. He then introduced other members of the "computer-aided dispatch" team. Sergeant Clark Tompsett, communications coordinator for the Law Enforcement Program, New Mexico State Police, and

Veronica Garcia, Information Technology Program of the Applications Support Bureau, Department of Public Safety, accompanied by several New Mexico State Police officers, demonstrated the computer-aided dispatch systems that state police officers have in their cars. The presenters then answered questions posed by committee members.

FOLLOW-UP REPORT REGARDING THE RURAL EXTENSION FUND

Charlie Marquez, lobbyist for Qwest, briefed the committee regarding Qwest's position on the Rural Extension Fund. Mr. Marquez stated that Qwest would like to put an end to its commitment of \$2 million per year. Qwest currently has a "booked" commitment of \$13 million, which it would like to spend over the next five years. Mr. Marquez also advised the committee that the original purpose of the fund was to provide basic telephone services to customers.

Dr. Stephen Easley, deputy CIO, stated that the Office of the Chief Information Officer (CIO) and the General Services Department do not want the Rural Extension Fund terminated. Dr. Easley also stated that he would like the Public Regulation Commission to consider expanding the types of projects for which the money in the fund can be used. He noted that such projects could include telecommunications infrastructure, such as provision of direct subscriber lines in rural areas.

REPORT FROM THE STATE CHIEF INFORMATION OFFICER

Moira Gerety, CIO, provided the committee with an update on the activities of various projects in the CIO office, including the enterprise model for information technology. Ms. Gerety also provided the committee with a brief update on HIPAA compliance. Ms. Gerety also provided the committee with a purchasing activity report regarding requests for proposals, contracts and purchases.

REPORT FROM THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety, speaking as chair of the Information Technology (IT) Commission, presented the committee with a report summarizing recent actions taken by the commission. Ms. Gerety spoke briefly about the passage of the internet usage guidelines. Ms. Gerety then provided the committee with an update on a proposed rule regarding certification of IT projects.

REPORT REGARDING THE FY05 BUDGET REQUEST FOR THE OFFICE OF THE CHIEF INFORMATION OFFICER

Ed Paz, senior IT performance auditor, Legislative Finance Committee, and Greg Geisler, senior fiscal analyst, Legislative Finance Committee, presented the Office of the CIO's FY05 budget request to the committee. Mr. Geisler advised the committee that the FY05 request is for \$1.6 million, which is \$745,000 higher than the FY04 operating budget. Mr. Paz and Mr. Geisler also provided the committee with a summary of performance measures for the Office of

the CIO. **REPORT REGARDING INFORMATION TECHNOLOGY ISSUES IN PUBLIC SCHOOLS**

Michelle Lewis, technology fund coordinator, Public Education Department, and Sharon Dogruel, program manager for curriculum, instruction and learning technologies, Public Education Department, presented the committee with information on IT in the classroom. Ms. Lewis and Ms. Dogruel also provided the committee with the IT strategic plan for education.

COMMITTEE BUSINESS

The committee members approved the minutes from the third and fourth meetings.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to the committee members.

The meeting adjourned at 4:25 p.m.

**MINUTES
of the
SIXTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**November 19, 2003
Santa Fe**

The sixth meeting of the information technology oversight committee was called to order by Representative Debbie A. Rodella, chair, on November 19, 2003 at 10:14 a.m. in room 311 of the state capitol in Santa Fe.

Present

Rep. Debbie A. Rodella, Chair
Sen. Richard C. Martinez, Vice Chair
Rep. Janice E. Arnold-Jones
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

Absent

Sen. Mark Boitano
Sen. Linda M. Lopez
Sen. William H. Payne

Advisory Members

Rep. Ted Hobbs
Rep. Jeannette O. Wallace

Sen. Rod Adair
Sen. Steve Komadina

Staff

Ralph Vincent
Alicia Collins

Guests

The guest list is in the original meeting file.

REPORT FROM THE LEGISLATIVE INFORMATION SYSTEM (LIS) USER GROUP

Lenore Naranjo, deputy chief clerk of the senate and chair of the legislative information system user group, and Paula Tackett, director of the legislative council service, presented the committee with a brief history of the LIS. Ms. Naranjo and Ms. Tackett then discussed some of the current and future projects that the LIS is working on. Ms. Tackett also presented the FY05 budget request to the committee.

Raul Burciaga, staff attorney, legislative council service, presented the committee with a proposed LIS network usage policy. Mr. Burciaga then explained the purpose of the policy and to whom it would apply.

REPORT FROM THE INFORMATION TECHNOLOGY (IT) PROJECT OVERSIGHT COMMITTEE

Mark Duran, information technology commissioner, presented to the committee a proposed rule on project management. Mr. Duran explained that the rule would create a certification committee. He stated that an IT project that exceeds \$1 million during its life cycle would have to go through a certification process, as would projects on the threshold of new technology. Mr. Duran stated that the rule is now posted for a 45-day comment period, which concludes February 17, 2004. Moira Gerety, chief information officer (CIO) and chair of the commission, was also available to answer committee members' questions.

REPORT FROM THE COMMISSION ON HIGHER EDUCATION REGARDING IT

FUNDING REQUESTS

Miguel Hidalgo, acting executive director, commission on higher education, Bob Tacker, New Mexico institute of mining and technology, and Steve McLeary, chief financial officer, New Mexico junior college, presented the committee with the commission on higher education's IT funding requests. Mr. Tacker briefly explained the three classes of requests: consortium, IT campus infrastructure and distance education.

REPORT REGARDING THE JOINT ADMINISTRATIVE SOFTWARE INITIATIVE (JASI)

Mr. McLeary, Sigfredo Maestas, president, northern New Mexico community college, and Jim McLaughlin, president, Santa Fe community college, explained to the committee members that JASI is a collaboration of community colleges to jointly purchase and implement administrative software. Mr. McLeary then explained some of the benefits of JASI and the current status of the project. He also stated that there is a critical need for \$1.2 million to complete phase 2.

REPORT FROM THE CHIEF INFORMATION OFFICER (CIO)

Ms. Gerety, speaking as CIO, provided the committee with an update on the activities of various projects in the CIO's office, including the enterprise model for information technology. Ms. Gerety stated that agency CIOs are continuing to meet and have identified individuals for an enterprise architecture team. Ms. Gerety also advised the committee that team track has been implemented and reporting is underway to track contracts that go through the office of the CIO. Ms. Gerety answered committee members' questions regarding HIPAA and stated that everything is working well.

REPORT FROM THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety, speaking as chair of the information technology commission (ITC), presented the committee with a report summarizing recent actions taken by the commission. Ms. Gerety advised the committee that the ITC is waiting for the new secretary of education and the judiciary to appoint representatives to the commission. Ms. Gerety also advised the committee that ITC committees have met and are "coming alive".

Ms. Gerety presented an IT road map that the committee had previously requested and introduced Daniel Sanchez, director of the communications division of the general services department, to explain the road map. Mr. Sanchez explained the standards used to put together the state network and the savings potential of a more uniform network. Mr. Sanchez also stated that he would put together a comprehensive package of the network structure to be distributed to the committee.

REPORT REGARDING REVIEW OF IT SPECIAL APPROPRIATION REQUESTS

Ms. Gerety, speaking as CIO, presented the committee members with the IT special appropriation requests submitted by executive agencies. There were a total of 34 requests for various executive agencies, and Ms. Gerety stated that in the next few weeks her office will be ranking each request as a high, medium or low priority.

COMMITTEE BUSINESS

Representative Rodella requested that staff attend the next legislative council meeting to request approval to hold an additional meeting in December to address legislation that the committee might want to sponsor.

Approval of the minutes from the fifth meeting was postponed until the next meeting, due to a quorum not being present.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to the committee members.

The meeting was adjourned at 4:25 p.m.

**MINUTES
of the
SEVENTH MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**December 12, 2003
Santa Fe**

The seventh meeting of the information technology oversight committee was called to order by Representative Debbie A. Rodella, chair, on December 12, 2003 at 10:35 a.m. in Room 309 of the State Capitol in Santa Fe.

PRESENT

Rep. Debbie A. Rodella, chair
Sen. Richard C. Martinez, vice chair
Sen. Linda M. Lopez
Rep. Rory J. Ogle
Rep. Luciano "Lucky" Varela

ABSENT

Rep. Janice E. Arnold-Jones
Sen. Mark Boitano
Sen. William H. Payne

Advisory Members

Sen. Rod Adair
Sen. Steve Komadina

Rep. Ted Hobbs
Rep. Jeannette O. Wallace

Staff

Tony Ortiz
Ralph Vincent
Alicia Collins

Guests

The guest list is in the original meeting file.

REPORT REGARDING INFORMATION TECHNOLOGY (IT) FUNDING REQUESTS FOR THE JUDICIARY

Debra Goeller, chief information officer (CIO) for the judiciary, presented the committee with two IT initiatives for the judiciary. Ms. Goeller advised the committee members that the CIO has not recommended funding for initiative 1 for replacement of hardware, but has recommended funding for initiative 2, video arraignment phase III. Ms. Goeller then answered the members' questions regarding video arraignment equipment and other IT equipment.

REPORT REGARDING IT FUNDING REQUESTS FOR THE DEPARTMENT OF PUBLIC SAFETY

Marie A. Miranda, deputy secretary, Department of Public Safety (DPS), Veronica Chavez-Neuman, CIO for DPS and Chief Carlos Maldonado, New Mexico state police (NMSP), presented the IT operating budget that was submitted for FY05. The general fund request totaled \$2,791,500. Deputy Secretary Miranda also explained the special appropriation request project documentation.

Major Randy Bertram, NMSP, and Veronica Garcia explained the Computer Aided Dispatch System (CADS) to the committee. Major Bertram and Ms. Garcia showed examples of NMSP CADS workstation screens the officers see in their cars as well as the screens the

dispatchers see. Major Bertram stated that \$3.7 million has been spent on CADS to date. Major Bertram also stated that there are six districts that still do not have mobile computers in their units. He also noted that providing mobile computers for officers who serve in rural areas of New Mexico is a high priority, for public safety reasons.

STATUS REPORT REGARDING IMPLEMENTATION OF A NEW INFORMATION SYSTEM BY THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION

Terry Slattery, executive director, Public Employees Retirement Association (PERA), and Vince Jaramillo, PERA user administrator, briefed the committee on the status of implementing a new information system. Mr. Slattery explained the scope and the deliverables schedule for stages 1 and 2 of the project. Mr. Slattery then briefly explained the software that is being used and the conversion process. Mr. Slattery also stated that to date \$8 million has been appropriated for the project and PERA will request that an additional \$5.3 million be budgeted for FY05.

REPORT FROM THE TAXATION AND REVENUE DEPARTMENT REGARDING AN AUDIT OF IT CONTRACTS

Jan Goodwin, secretary, Taxation and Revenue Department (TRD), explained to the committee the results of an audit of IT contracts TRD entered into during the previous four years. Secretary Goodwin explained to the committee the events leading to the investigation and the process of selecting the Audit and Compliance Division of the Department of Transportation to conduct the investigation. Secretary Goodwin acknowledged that there are several contracts in which the department failed to obtain competitive bids, improperly amended contracts and did not disclose contracts with former employees. Secretary Goodwin then responded to questions from committee members.

STATUS REPORT REGARDING IMPLEMENTATION OF A NEW INFORMATION SYSTEM BY THE EDUCATIONAL RETIREMENT BOARD

Bruce Kingsolver, project manager, Educational Retirement Board (ERB), presented the committee with a status report regarding a new information system that the ERB is implementing. Mr. Kingsolver stated that a request for \$850,000 is included in the CIO's FY05 IT special appropriation recommendations. Mr. Kingsolver also advised the committee that the project is one year behind schedule. Mr. Kingsolver explained to the committee why this project is necessary and the reason for the delays. Representative Varela noted his concern that the fund administered by the ERB has not performed well during the past calendar year.

REPORT FROM THE IT COMMISSION REGARDING IT FUNDING REQUESTS SUBMITTED BY EXECUTIVE AGENCIES

Moir Gerety, chair, IT Commission, presented the committee with a table that identifies IT funding requests approved by the Office of the Chief Information Officer (OCIO). She discussed the criteria used by the OCIO to rank the requests. She also responded to inquiries from committee members regarding a request by DPS for funding of expansion of a CADS. The OCIO did not recommend funding for the CADS program, but agreed to continue work with DPS to secure funding for the program.

REPORT FROM THE STATE CHIEF INFORMATION OFFICER

Ms. Gerety, speaking as the CIO, presented the committee with a report of key accomplishments achieved by the OCIO in 2003. The accomplishments included oversight improvements, establishment of an enterprise model for IT and development of a strategic

planning process.

REPORT FROM THE INFORMATION TECHNOLOGY COMMISSION

Ms. Gerety advised the committee members that an IT Commission meeting has not occurred since her last report to the committee.

CONSIDERATION OF LEGISLATIVE PROPOSALS

Committee members recommended approval of the CIO's list to the Computer Systems Subcommittee of the House Appropriations and Finance Committee. The committee also took action on legislative proposals presented to the committee during the 2003 interim. A memorandum that summarizes the committee's action is attached to the minutes.

COMMITTEE BUSINESS

The committee voted to approve minutes from the fifth and sixth committee meetings.

The committee requested that staff prepare a letter expressing support for the CIO's recommendations and the committee's recommendations, and that the letter be sent to Representative John A. Heaton, chair of the Computer Systems Subcommittee.

For additional information regarding the aforementioned presentations, see staff notes and materials distributed to the committee members.

The meeting was adjourned at 4:45 p.m.

NEW MEXICO LEGISLATIVE COUNCIL SERVICE
State Capitol, Room 411
Santa Fe, New Mexico 87501
December 15, 2003

File No. 205.182-03

TO: Information Technology Oversight Committee Members

FROM: Tony Ortiz

SUBJECT: COMMITTEE ACTION ON LEGISLATIVE PROPOSALS GENERATED
DURING THE 2003 INTERIM

The following list is a summary of action taken on legislative proposals presented to the information technology oversight committee during the 2003 interim:

1) Proposal to appropriate five hundred thousand dollars (\$500,000) to the board of regents of the New Mexico Institute of Mining and Technology to operate and market the institute for complex additive systems analysis (ICASA). **(Adopted)**

2) Proposal to appropriate one million dollars (\$1,000,000) to the office of the chief information officer to develop an enterprise security program for the state network. **(Adopted, with a directive that the possibility of using federal, homeland security money to fund this proposal be explored)**

3) Proposal to appropriate five hundred twelve thousand five hundred dollars (\$512,500) to the department of finance and administration to support the criminal justice information management team's maintenance and further development of an integrated information technology system to collect and share criminal justice information. **(No action)**

4) Proposal to appropriate three million nine hundred thousand dollars (\$3,900,000) to the department of public safety to expand the use of computer-aided dispatch systems in state police vehicles. **(Adopted)**

5) Proposal to appropriate one million two hundred thousand dollars (\$1,200,000) to Santa Fe community college to fully implement a joint administrative software initiative that will serve Santa Fe community college, northern New Mexico junior college and New Mexico junior college. **(Adopted)**